



APPLICATION FOR CONSIDERATION FOR THE CITY OF CHANDLER BACKFLOW ASSEMBLY APPROVED TESTER LIST

This application must be completed in full, to receive consideration for the “City of Chandler Backflow Prevention Assembly Approved Tester List”. Only approved testers and testing companies may test in the City of Chandler. **Include a copy of all required certifications, calibrations, and licenses referred to below.** You will receive confirmation upon approval of your application, which authorizes you to test backflow assemblies in the City of Chandler. Please allow up to 3 weeks for processing.

Company/Owner Name: _____

Business Address: _____

City: _____ State: _____ Zip: _____

Business Phone #: _____ Fax #: _____

Company E-Mail Address(es): _____

(Include up to three) _____

(Copies of the ROC License & Certificate of Insurance must be attached)

AZ Registrar of Contractor's License # _____ Type: _____ Exp. Date: _____

Insurance Company Name: _____ Agent Name: _____

Telephone #: _____ Policy #: _____ Amt \$: _____ Exp. Date: _____

Is your company bonded? _____ Bond Amount \$ _____

Certificate Holder Address on COI should read:

City of Chandler
Attn: Development Services
215 E Buffalo St
Chandler, AZ 85225

Certified Backflow Test Company/Tester Letter of Agreement

To be recognized as a tester for the City of Chandler, each tester working for the applying company, along with a company representative, must agree to the following by signing page 3 of the application. **Failure to comply with the terms of this agreement may result in a suspension prohibiting testing within the City of Chandler and the removal from the City of Chandler Backflow Assembly Approved Tester List for up to one year.**

1. Notify the City of Chandler Water Quality Division, in writing, of any changes, additions, or deletions to employment, test kits, tester and test kit certifications, and licenses held by the company or testers which are listed on page 3, as soon as they occur. Backflow tester certification and/or test kit calibration changes must be received within one month of change. **City of Chandler Water Quality Division must have current backflow tester certification and test kit calibration certification prior to receiving any test reports.** Should the City receive test reports prior to having updated certification information for the tester or test kit, the report(s) will be rejected pending submittal of appropriate information.

2. To ensure correspondence regarding the Cross-Connection Control and Backflow Program are received and documented properly, they must be either mailed, faxed or sent via email to the following:

City of Chandler / Water Quality Division
PO Box 4008, MS 803
Chandler, AZ 85244-4008

Phone:(480) 782-3665 Fax: (480) 782 3630 email: chandlerbackflowreports@chandleraz.gov

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3. All test reports are legal documents and when submitted must include the following: Assembly make, model, size, serial number, address, location, type of service (domestic, irrigation, etc.), designation (containment/isolation), whether it is a new install or replacement with old serial number (new installations and replacements require a Permit #), meter or remote number, tester's name and signature, backflow tester's certification number, date of test, test kit serial number, test results, and it **must denote passing or failing**. In addition, all test reports must contain the Test Company and Customer's/Management company's contact information.

Should any of this information be missing, the test report will be returned to the test company/owner for completion. If the completed test report is not received prior to the compliance date, the backflow assembly will be out of compliance, the owner notified, and water service to the facility will be terminated until a completed passing test report is received by the City of Chandler Water Quality Division.

4. New assembly installation or replacement will require an Encroachment Permit Application through the City of Chandler's Development Services Department. Assemblies shall be installed per the appropriate City of Chandler Standard Detail (C-311 or C-315 for RP, or FD102 or FD103 for DC), tested following installation, and the passing test report shall contain the Permit #. A permit application informational packet can be obtained from the City of Chandler Water Division. Applications can be completed using the provided link: <https://developmentpermits.chandleraz.gov/clics/Default.aspx>

5. All test reports are to be submitted by e-mail, fax, or mail to the City of Chandler (see information in #2 above) prior to the compliance date and must be sent within ten (10) business days of any activity performed on an assembly. Customers are given a 60-day notice prior to the compliance date with several reminders in between, which include a 30, 15, and 5-day notice. **Testing should be performed no earlier than sixty (60) days prior to, but well before the compliance date, as no extensions will be given for any reason including repairs, etc. Water will be shut off one (1) business day following the compliance due date!**

6. Testers on the "City of Chandler Backflow Assembly Tester List" through a particular company, do not automatically stay on the list if they leave that company. Testers must re-submit their information under their new company or submit their own company information if testing for themselves. Testers working for multiple companies must have their information submitted by each company they work for. It is the responsibility of the company to submit the new tester's certification number and test kit serial number information, along with a signed application signature page (page 3) any time a new tester is hired.

7. The City of Chandler has a reclaimed water system identified by purple painted pipes, fixtures, or cages. A backflow prevention assembly is identifiable on the reclaimed water system by either being painted purple, being fed by a water meter that is painted purple, or by a meter with a purple register. Reclaimed water is effluent water, which is wastewater that has been treated to achieve a quality suitable for its intended use as prescribed by Federal and State regulations. In the City of Chandler, the intended use is generally for irrigation, ponds, and water features. Even though the water has been treated to a quality acceptable for these uses, it is not acceptable for consumption and in no way shall be connected to the potable/domestic water system. Therefore, you are **not allowed** to test any backflow assemblies within the City of Chandler if they are on the Reclaimed System. Doing so will contaminate your test kit and the City will not accept any future backflow test reports using the test kit until it undergoes disinfection by chlorination in the presence of City of Chandler Staff (see gauge disinfection policy). The test kit must be re-calibrated, and the calibration certification must be submitted to the City of Chandler, Water Quality Division.

8. Should a backflow assembly on the Reclaimed system need testing, you will need to contact the Water Distribution Superintendent at 480-782-3706. All testing on the reclaimed system is performed under Water Distribution's direction to prevent test kit contamination. Additionally, if you are asked to repair a backflow assembly, any tools used to work on the reclaimed system must only be used on the reclaimed system and must be identified as such by painting them purple. No tester shall use reclaimed equipment on the potable water system or vice versa.



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LIST**

(Copies of all tester certifications & test kit calibration reports must be attached)

Tester Name	Certification #	Issue Date	Exp. Date	Test Kit #
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Test Kit Information:

Brand Name	Model	Serial Number	Calibration Date	Tester Owned?	Tester Initials
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

I hereby certify that the attached information on my Application for Consideration for the City of Chandler Backflow Assembly Approved Tester List is correct. I have read and understand the information contained in the Certified Backflow Test Company/Tester Letter of Agreement, and as a condition of acceptance with the City of Chandler, agree to abide by all policies, procedures, and directives established. I understand that representation on the City of Chandler Backflow Assembly Approved Tester List is a privilege and may be revoked at any time should the agreement terms not be met.

_____	_____	_____
Company Representative Name	Company Representative Signature	Date

Tester Name and Signature:

Tester Name:	Tester Signature:	Date:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____