



NEIGHBORHOOD PROGRAMS
City of Chandler

Dear For Our City Day Volunteer!

Thank you so much for dedicating your time to the **14th annual For Our City Day in honor of Cesar Chavez, happening this Saturday, March 29**, beginning at 6:30 a.m. In this email, you will find all the details you will need to have an amazing day of service, celebration, and fun. If you have any questions, please do not hesitate to reach out to either Priscilla Quintana (480.782.4348) or Tawna Mower (480.782.4362), prior to noon on Thursday, March 27, 2025, as after that day/time we will be out in the neighborhood helping with deliveries, and doing other physical prep and no one will be available to take your calls.

Please look over the maps for the event (attached to the original email), including restroom facilities, parking, dumpster locations, Unity Walk information, and other points of interest.

CHECK-IN:

Project Leaders Only: Check-in is located at Trinity Christian Fellowship Church, 50 S. McQueen Road, Chandler, AZ 85225, beginning at **6:30 a.m.** During check-in you will receive an event map, as well as a QR Code to take back so that **all** other volunteers at your site can **CHECK-IN** before beginning the project. This is **imperative**, as it is how the **free food** truck tickets will also be counted for your group. Please stay in your car and we will hand you your items and get you on your way to get your team started.

If you have ANY event/project questions, or require additional assistance of any kind, you will be asked to move to the information area, located just a bit further ahead at the same location, where staff will be ready to assist you.

Volunteers already signed up for a specific project #: Please carpool if you can. Upon arrival, park in one of the designated event parking areas and take the shuttle to your project site. You are welcome, and encouraged, to walk to your project if in close proximity to the parking area. Please see the map. ***Please wait for your Project Leader to arrive before you begin working. Do not*** come to **Trinity Christian Fellowship** as we will be giving your Project Leader everything needed for your group to check in at the project site. Please be sure to **Check-In** using the QR code that your Project Leader brings to your site, as this is where we will get the count for the free food truck tickets for your lunch.

Walk Up Volunteers (NOT already signed up for a specific project):

Must check-in at the For Our City Day **information area** at Trinity Christian Fellowship Church, 50 S. McQueen Road.

If you do not know your project number, please contact your Project Leader ahead of time. If you get to the event and still do not know your project number, please park and take the shuttle to the **Information Area** and staff can assist you. Each project will have a yard sign signifying the project number and the group/team(s) working on the project, so it will be easy to identify your project.

ALL Volunteers MUST scan the QR code the morning of the event to let us know that you are participating. The QR code will be brought to your site by the Project Leader on the morning of the event. Please be sure to scan the code and be counted! Additionally, this is where we will get the count for the **free food truck** tickets for your delicious lunch!

****Again this year, we will be having a contest and an award for the project group with the highest percentage of volunteers checked in via the QR code! The winner will be announced during the Celebration in the Park (Folley Memorial Park)! All volunteers should check in by 10 a.m. to be considered for this award.***

Project Leads before you begin your project, please take a few minutes to huddle with your group, discuss the scope of work, and plan your morning accordingly and take a group photo. All projects will be completed before the event ends, no later than 11:45 a.m. This includes returning all tools to your code inspector so that you can join us for the Unity Walk. Take time during this huddle to ask your volunteers to check-in using the QR code.

Parking:

(please see map link above)

Volunteers parking located at:

601 E. Frye Road

73 S. Hamilton Street

50 S. McQueen Road

Please be respectful of these properties and of any directions/signage posted, as well as parking attendants, etc. These organizations have graciously allowed us to use their parking (and restroom) facilities and we so appreciate them, let's show them!

We strongly encourage you and your team to carpool to ease traffic congestion. **Shuttle buses** will provide rides between the project sites and these parking lots.

Project Leaders are strongly encouraged to park their vehicle at the project site, in case a need arises for a quick run to a restroom in between shuttle runs, and to transport tools back to the tool trailer as needed. If you are a volunteer but not a Project Leader, please find alternative parking in one of the other areas.

What to wear:

We are asking all **City** employees to wear the darker blue For Our City Day event shirt. Non-City volunteers will receive a light blue For Our City Day event shirt. You may also wear a shirt that represents your group or organization if your group has one. We would love the neighborhood and other organizations to see all the different groups that are supporting such an impactful effort!

Closed-toed shoes are a must, we want everyone to be safe! Even though it is only March, we can still experience really warm temperatures and we ask that you are prepared. Please consider what types of jobs you will be helping with and what you will need/want and then plan accordingly with a hat, sunglasses, sunscreen, etc, and bring a water bottle. We will have a hydration team checking in to see who might need additional water to supplement, but please bring your own as well!

What to bring:

All materials, tools, and supplies that are needed to complete the projects will be at your project site on the morning of the event. If there is a tool that you would like to ensure you have extra of, please bring it. If you have a favorite tool of some sort and feel that you will need it, please bring it. Please bring your own work gloves if you'd like to have them. Breakfast and lunch will be provided for all volunteers, please plan accordingly if you need anything in addition to this.

Please note that you are responsible for any tools or items you bring to the event. If you borrow ladders or other tools from the homeowner, please be sure to return them before you leave the project site.

Once you have completed your project, Project Leads will contact their assigned Code Inspector for check-out and a group picture.

If you finish before noon:

We kindly ask that if your project is completed before noon, and your Project Lead, or Code Inspector, asks for additional support at other project sites, you will continue to help. If they ask then your help is really needed and so appreciated.

Post Project Festivities:

After your group has checked out, a group picture has been taken and your site is cleaned up, we ask that you please:

LOOK LEFT, LOOK RIGHT on your street,
to see if there are other projects you can help complete.

Please wrap everything up at your site no later than 11:45 a.m. and head over to the Unity Walk starting point, located at the intersection of S. Hamilton St. and Commonwealth Ave. (Unity Walk Map attached to original email message). We will all walk together to the fun-filled **Celebration in the Park (Folley Memorial Park), 601 E. Frye Road**, from 12:15-2:30 pm. There will be **FREE** food truck lunch for all volunteers, entertainment, resource fair/job fair, prizes, and more! We want to celebrate you and all the work that you accomplished, alongside the Pamela Park residents who gave us the opportunity to come and serve their neighborhood! We hope you will join us and encourage neighborhood residents to attend as well.

We encourage you to post any images of yourself and your group on social media. Please tag us at City of Chandler and use the hashtags **#ForOurCityDay** and **#LoveChandler**.

On behalf of the Neighborhood Programs Team, we extend our heartfelt gratitude for the many hours you have spent with us and your participation in yet another incredible For Our City Day. If you have any questions, comments, or concerns, please feel free to reach out to Priscilla at 480-782-4363 or Tawna at 480.782.4362.

Gratefully,

The Neighborhood Programs Team