

Public Housing News

December 2024

Program Reminders

- All changes must be reported on a **Change Report Form**. These are found on our website and in our office. **Verification of the change must be provided with the change report. The change will not be processed until all documentation is received.**
- Money sharing accounts are considered assets such as cash app, venmo, chime, etc.
- Deposits into asset accounts may be considered income unless the account holder can provide documentation on what the deposit was for such as a receipt.
- If anyone outside of your household is providing you regular contributions for expenses this is considered income and must be reported.



Property Reminders

- Help keep the community clean
 - Properly register your pets
- Pet owners pick up waste immediately
- All animals are to be leashed at all times
- Rent is to be paid by the 5th, late fee of \$25 applies after the 5th
- Only 4 termination notices can be received within a lease period

Portal Registration

- We use RentCafe for our participant portal
- How to register:
 - *You need to obtain a registration code from your housing specialist
 - *You need to use the email we have on file for you
 - *Go to www.applychandlerhousing.com to create your account
 - *If you have issue with creating your account, contact your housing specialist

Contact Info

- Azucena Melendrez – Sites 1-4
480-782-3242 Azucena.Melendrez@chandleraz.gov
- Desiree Hernandez – Kingston and Scattered Sites
480-782-3212 Desiree.Hernandez@chandleraz.gov
- Mayra Ruiz – Public Housing FSS Specialist
480-782-3206 Mayra.Ruiz@chandleraz.gov

Housing Choice Voucher News

December 2024

Program Reminders

- All changes must be reported on a **Change Report Form**. These are found on our website and in our office. **Verification of the change must be provided with the change report. The change will not be processed until all documentation is received.**
- Money sharing accounts are considered assets such as cash app, venmo, chime, etc.
- Deposits into asset accounts may be considered income unless the account holder can provide documentation on what the deposit was for such as a receipt.
- If anyone outside of your household is providing you regular contributions for expenses this is considered income and must be reported.



Portal Registration

- We use RentCafe for our participant portal
- How to register:
 - *You need to obtain a registration code from your housing specialist
 - *You need to use the email we have on file for you
 - *Go to www.applychandlerhousing.com to create your account
 - *If you have issue with creating your account, contact your housing specialist

Payment Standards & Moving

- Effective January 1, 2025, payment standards are per zip code. This will be implemented at your 2025 annual recertification or unit change, whichever comes first.
- If you choose to move on or after January 1, 2025, your affordability will vary between the 6 different zip codes in Chandler.

Contact Info

Jordan Isaac – HCV last names A-K
480-782-3203 Jordan.Isaac@chandleraz.gov
Cristina Staley – HCV last names L-Z
480-782-3219 Cristina.Staley@chandleraz.gov
Vickie Ellexson – HCV FSS Specialist 480-782-3246
Vickie.Ellexson@chandleraz.gov
Lillian Prestwood – EHV, TBRA, VASH, Affordables
480-782-3202 Lillian.Prestwood@chandleraz.gov