

IMPORTANT NOTICE REGARDING THE AVAILABILITY OF IRS FORM 1095-B FOR RETIREMENT HEALTH SAVINGS PLAN/POST-EMPLOYMENT HEALTH PLAN

The City of Chandler is required to furnish Form 1095-B for the 2024 tax year to individuals upon request. Form 1095-B provides information about your qualifying health coverage under the Retirement Health Savings Plan (RHSP)/Post-Employment Health Plan (PEHP) during the year.

Please note that Form 1095-B is not required when **filing** your federal tax return. Due to changes to the Affordable Care Act, you do not need to submit this form with your tax return or keep it for tax purposes.

If you would like a copy of your Form 1095-B, you may elect to receive it by mail or electronically.

How to Request Form 1095-B

By Mail:

To receive a paper copy, please contact us using the information below:

Contact Information:
City of Chandler
Human Resources – Benefits
Mail Stop 703
P.O. Box 4008
Chandler, AZ 85244-4008
480-782-2359
retiree.benefits@chandleraz.gov

Please include your full name, mailing address, and any other necessary identifying information.

By Electronic Delivery:

To receive Form 1095-B electronically, you must provide your consent. To do so:

1. Send an email to retiree.benefits@chandleraz.gov with the subject line "Electronic Form 1095-B Consent."
2. In the email body, please include your full name, contact information, and a statement that you consent to receive the Form 1095-B electronically.
3. Once your consent is received, we will provide instructions on how to securely access your electronic Form 1095-B.

You may withdraw your consent at any time by contacting us at the contact information provided above.

We will process your request promptly and send the form as soon as possible but no later than 30 days after receipt of the request.

Questions?

If you have any questions regarding Form 1095-B, please contact:

Rebecca Davis
HR Specialist
480-782-2376
retiree.benefits@chandleraz.gov

For more information regarding Form 1095-B, please visit the www.irs.gov or contact us directly.