

## **Required VITA Documents: (IF APPLICABLE)**

**PHOTO ID FOR ALL ADULTS.**

**SOCIAL SECURITY CARDS FOR ALL PERSONS ON THE RETURN.**

**ITIN LETTERS IF APPLICABLE.**

**LAST YEAR'S TAX RETURN IF AVAILABLE.**

**W-2 WAGE STATEMENT(S) OR ANY EARNINGS STATEMENT.**

**DAYCARE TAX ID NUMBER AND STATEMENT OF AMOUNT PAID.**

**INTEREST OR DIVIDEND STATEMENTS.**

**UNEMPLOYMENT INFORMATION.**

**STUDENT TUITION AND LOAN INFORMATION.**

**MEDICAL RECORDS.**

**GIFTS TO CHARITIES OR CHURCH STATEMENTS.**

**SOCIAL SECURITY STATEMENTS.**

**ANY RECORDS OF PAYMENTS MADE TO IRS-i.e. QUARTERLY PAYMENTS. RECORDS FOR ANY OTHER MONEY EARNED.**

**UNREIMBURSED EXPENSES FOR YOUR JOB.**

**ALIMONY INFORMATION.**

**IRA DISTRIBUTION INFORMATION. IRA OR 401K DEDUCTION INFORMATION.**

**PENSION INFORMATION.**

**JURY DUTY PAY INFORMATION.**

**ANY ENVELOPES RECEIVED IN THE MAIL WITH "IMPORTANT TAX INFORMATION ENCLOSED" ON ENVELOPE.**