

Repl #14

AUG 23 2007



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MEMORANDUM

Police Department - Staff Memo No. 2007-099

DATE: AUGUST 10, 2007

TO: MAYOR AND COUNCIL

THRU: W. MARK PENTZ, CITY MANAGER
SHERRY KIYLER, POLICE CHIEF
RICHARD BRZUCHALSKI, COMMANDER

FROM: RANDALL GREELEY, POLICE PLANNING & RESEARCH MANAGER

SUBJECT: REQUEST APPROVAL FOR FUNDING POLICE DEPARTMENT RECLASSIFICATIONS IN AN AMOUNT NOT TO EXCEED \$200,000

RECOMMENDATION: Approval of funding for the reclassification of three commanders to assistant chiefs, the addition of one police commander, and an increase in pay grade for four civilian managers in an amount not to exceed \$200,000.

BACKGROUND/DISCUSSION: Since the reorganization of the Police Department two and one half years ago, the Department has seen a 10% growth in personnel, a number of units have been created and two substations have been added. Three associations now represent department employees and we have implemented a number of programs to enhance relationships with our personnel. It has become increasingly challenging to manage the overall operations of the Police Department within the current command structure. To meet current needs of the department and set the foundation for future growth within the Police Department, three of the current five commanders need to be reclassified to assistant chiefs, and one new commander position needs to be added to provide oversight to the Criminal Investigations Section. Additionally, four civilian manager pay grades need to be adjusted due to increasing responsibilities within their sections.

FINANCIAL IMPLICATIONS: Funds will come from recurring monies available under the General Fund, Non-Departmental cost center for the City Manager's Office, Professional Consulting (101.1290.0.5219).

PROPOSED MOTION: Move to approve and authorize funding transfer from general fund non-departmental to the appropriate cost centers within the Police Department for the reclassification of three commanders to assistant chiefs, the addition of one police commander, and an increase in pay grade for four civilian managers in an amount not to exceed \$200,000.

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