



**CITY OF CHANDLER RECREATION DIVISION
ATHLETIC FIELD AND COURT RENTAL APPLICATION INSTRUCTIONS
FOR CATEGORY III and V USERS**

(for complete policy disclosure, please see the approved City of Chandler Athletic Field and Court Usage Policy)

1. A committee of Parks and Recreation staff will review all applications. Requests will be granted based on the priority ranking of the requestor, the date and time the application is submitted, the thoroughness of the application and the ability of the Recreation Division to accommodate the request. All applicants will be notified within three (3) weeks of the date of the submittal as to the status of their application. Once an application is approved and the applicant notified, the applicant will have 72 hours to pay a \$150 facility reservation deposit that will be applied to the total rental fees and a \$500 refundable security deposit for damages. Completed applications will not be approved earlier than **12 months (365 days)** or later than 15 days from the date of the beginning of each separate rental.
2. Requests are granted for games, clinics, leagues or tournaments only, not for practices.
3. Locations available for rent are currently limited to the fields at the Snedigar Sports Complex, Espee Park, Folley Park, Pima Park, Nozomi Park, and Tumbleweed Park. Volleyball and Basketball courts available for rentals are limited to Chuporosa Park, Desert Breeze Park, Nozomi Park, and Tumbleweed Park. Following are the field and court descriptions:

IN-TOWN FIELDS					
SITE	EXTRA	MOUND/ LIGHTS	BASE PATH DIST.	FENCE	RECOMMENDED USE
ESPEE 1	Grass Infield	60'-6"	90'	350/350/350	Youth Baseball 13 - 18 Only
ESPEE 2	Skinned Infield	No mound	60' & 70'	220/220/220	Youth Baseball 13 and under, Youth Softball
ESPEE 3	Skinned Infield	No mound	60' & 70'	220/220/220	Youth Baseball 13 and under, Youth Softball
FOLLEY NORTH	Skinned Infield	No mound	60', 65' & 70'	280/300/267	Youth Baseball 13 and under, Softball all ages
FOLLEY SOUTH	Skinned Infield	No mound	60', 65' & 70'	280/280/280	Youth Baseball 13 and under, Softball all ages
FOLLEY EAST	Skinned Infield	No mound	60'	None	Youth Baseball 12 and Under, Youth Softball
PIMA WEST	Skinned Infield	54'	60', 65', 70' & 80'	294/345/252	Youth Baseball 13 and under, Softball all ages
PIMA EAST	Skinned Infield	No mound	60', 65' & 70'	252/342/252	Youth Baseball 12 and Under, Youth Softball
PIMA SOCCER	Turf Area	No Lights	n/a	n/a	Soccer and Cricket Matches
NOZOMI 1	Grass Infield	60'-6"	90'	350/350/350	Adult Baseball, Youth Baseball 13 and over
NOZOMI 2	Skinned Infield	46'	60'	Varies	Youth Baseball 12 and Under, Youth Softball
NOZOMI 3	Skinned Infield	46'	60'	Varies	Youth Baseball 12 and Under, Youth Softball
TUMBLEWEED SW	Turf Area	Lights	n/a	n/a	Soccer, Football
TUMBLEWEED NW	Turf Area	Lights	n/a	n/a	Soccer, Football
TUMBLEWEED NE	Turf Area	Lights	n/a	n/a	Soccer, Football
CHUPOROSA VB 1	Volleyball		n/a	n/a	Volleyball
CHUPOROSA VB 2	Volleyball		n/a	n/a	Volleyball
CHUPOROSA BB 1	Basketball		n/a	n/a	Basketball
CHUPOROSA BB 2	Basketball		n/a	n/a	Basketball
NOZOMI VB 1	Volleyball		n/a	n/a	Volleyball
TUMBLEWEED	Volleyball 1		n/a	n/a	Volleyball

SNEDIGAR SPORTS COMPLEX					
SITE	EXTRA	MOUND/ LIGHTS	BASE PATH DIST.	FENCE	RECOMMENDED USE
Baseball 1	Grass Infield	60'-6"	90'	350/400/350	Adult and Teen Baseball - Games Only
Softball 2	Skinned Infield	No mound	65', 70' & 80'	310/310/310	Youth Baseball 14 and under, Softball all ages
Softball 3	Skinned Infield	No mound	65', 70' & 80'	310/310/310	Youth Baseball 14 and under, Softball all ages
Baseball 4	Grass Infield	60'-6"	90'	350/400/350	Adult and Teen Baseball - Games Only
Softball 5	Skinned Infield	No mound	66' & 70'	290/290/290	Youth Baseball 13 and under, Softball all ages
Softball 6	Skinned Infield	No mound	66' & 70'	290/290/290	Youth Baseball 13 and under, Softball all ages
Baseball 7	Grass Infield	46'	60'	200/200/200	Youth Baseball 12 and Under Only
Baseball 8	Grass Infield	46'	60'	200/200/200	Youth Baseball 12 and Under Only
Baseball 9	Skinned Infield	46'	60'	Seasonal	Youth Baseball 12 & under/Youth Softball
Baseball 10	Skinned Infield	46'	n/a	Seasonal	Youth Baseball 12 & under/Youth Softball
Soccer 1	Turf Area	Lighted	n/a	L322/W220	Soccer, flag football
Soccer 2	Turf Area	Lighted	n/a	L325/W220	Soccer, flag football
Soccer 3	Turf Area	Lighted	n/a	L318/W195	Soccer, flag football
Soccer 4	Turf Area	Lighted	n/a	L307/W212	Soccer, flag football
Soccer 5	Turf Area	Lighted	n/a	L338/W212	Soccer, flag football
Soccer 6	Turf Area	No Lights	n/a	L175/W120	Soccer, flag football
Soccer 7	Turf Area	No Lights	n/a	L175/W115	Soccer, flag football
Soccer 8	Turf Area	Lighted	n/a	L186/W126	Soccer, flag football
East Multi 1	Turf Area	Lighted	n/a	L185/W132	Soccer, flag football
East Multi 2 & 3	Turf Area	No Lights	n/a	L456/W560	Soccer and Cricket Matches
East Multi 4	Turf Area	No Lights	n/a	L230/W365	Soccer, flag football

- Those who wish to reserve an athletic field or court for any other purpose must obtain a Special Events Permit from the City of Chandler Recreation Division. Please contact the Special Events coordinator at (480) 782-2665 for more information.
- Fees associated with rentals are as follows:

ATHLETIC FIELDS		
	Category III	Category V
Field fees for residents	No fee	\$11 per hour
Field fees for nonresidents	Not applicable	\$15 per hour
Field fees for commercial groups	Not applicable	\$17 per hour
Light fees for residents	\$15 per hour	\$15 per hour
Light fees for nonresidents	Not applicable	\$21 per hour
Light fees for commercial groups	Not applicable	\$23 per hour
Site supervisor fees for residents	\$15 per hour	\$15 per hour
Site supervisor fees for nonresidents	Not applicable	\$21 per hour
Site supervisor fees for commercial groups	Not applicable	\$23 per hour
Field prep fees for residents	\$25 per hour	\$25 per hour
Field prep fees for nonresidents	Not applicable	\$34 per hour
Field prep fees for commercial groups	Not applicable	\$38 per hour
Field prep fees for residents after hours	\$35 per hour	\$35 per hour
Field prep fees for nonresidents after hours	Not applicable	\$48 per hour
Field prep fees for commercial groups after hours	Not applicable	\$53 per hour

6. Field prep and site supervision is required on Snedigar baseball/softball fields 1-6. Field prep at other fields is done by request. Available prep times are Monday – Friday, 6 a.m. – 2:30 p.m. Field preps requested outside these hours will be an after-hours field prep rate. If more than two fields need prep, game starting times must be staggered by ½ hour. Requests must be submitted no later than 15 days prior to rental.
7. **Final payment of all fees and the game/league/tournament schedule is due 30 days prior to the beginning of the rental. Failure to pay the usage fees 30 days prior to the first day of the rental will invalidate the permit and the facility reservation deposit will be forfeited. Refunds will not be given if the schedule changes and fields are not used or games end early.** Allowable methods of payment include cashiers check or money order made out to the City of Chandler or Visa, Master Card, American Express or Debit Card. If the permittee cancels the permit up to 30 days prior to the rental, 25 percent of the facility reservation deposit will be refunded. Otherwise there will be no refunds.
8. Lights will come on according to the following time schedule:
 - a. November – February, 5:30 p.m.
 - b. October & March, 6 p.m.
 - c. September & April, 6:30 p.m.
 - d. May & August, 7 p.m.
 - e. June & July, 7:30 p.m.
- D. The City of Chandler requires each organization to provide a certificate of liability insurance from a company authorized to conduct business in the State of Arizona. Insurance requirements are as follows:
 1. One-million (\$1,000,000) general liability insurance coverage per occurrence for a total of two-million (\$2,000,000) general aggregate coverage and one-million auto liability insurance coverage.
 2. Certificates of Insurance Description Operations must include: **“The City of Chandler, its agents, representatives, officers, directors, officials, and employees are additional insured’s”**.
 3. Must include clauses for “Severability interest and waiver of subrogation.”
 4. Must include City of Chandler as second insured and certificate holder with the address of City of Chandler, Mail Stop 501, P.O. Box 4008, Chandler, AZ 85244-4008.
9. Refreshments or any other articles may not be sold or offered for sale within or adjacent to any park area without the prior written authorization of the City of Chandler Recreation Division.
10. The permittee shall remain subject to the rules and policies of the Recreation Division, the specific terms of the permit, and to all rules, regulations and laws of all City, State and Federal departments insofar as applicable.
11. The permittee must clean and restore the premises after each use.
12. Pamphlets, handbills, or advertising material of any kind may not be posted, placed or distributed at the athletic fields unless written permission is granted by the Recreation Division.
13. The permittee must have in his/her possession at the time and site of the rental the permit for the use of the facility and any other permits or documents required by the Division or any other City agency for proposed activities at the facility.
14. Permits are not transferable.
15. All field configurations are as is. Fields will not be custom configured.

**CITY OF CHANDLER RECREATION DIVISION
ATHLETIC FIELD AND COURT RENTAL
APPLICATION FOR CATEGORY III and V USERS**

Interoffice use only

*Answer all sections of this application completely; incomplete Applications will be returned.

*No permits will be granted unless this application is signed.

1. Name of Organization: _____

2. Contact Person: _____ 3. Application Date: _____

4. Address: _____ City: _____ ZIP: _____

5. Email: _____

6. Phone (W): _____ (C): _____

7. Classification of User:(check one) Category III Category V

8. Is Application for (check one): Game League Tournament Camp

9. If for School (check): Elem JHS HS College Public Private

10. Sport: Baseball Softball Football Soccer Cricket Other _____

11. Name of League/Tournament: _____

12. Gender of Players: Male Female Co-Ed 13. Are any players over 18? Yes No

14. How long has the organization received permits? _____ years

15. Do teams pay fees? Yes No 16. Number of players per team: _____ Number of teams _____

17. Number of spectators anticipated: _____ 18. Will a gate fee be charged? Yes No

19. If Yes, please provide City tax ID#: _____ 20. Will concessions be sold? Yes No

21. If yes, provide contact information of vendor below:

Contact Person: _____ Phone: _____

Address: _____ City: _____ ZIP: _____

22. Will the event be advertised? Yes No

23. Will the organization be utilizing amplified sound at the event? Yes No

24. Fields Desired:

24a. Field/court Name: _____ Day of the Week: Su M Tu W Th F Sa

Start Date: ___/___/___ End Date: ___/___/___ Start Time: _____ End Time: _____

Prep Needed: Yes No How often? _____

24b. Field/court Name: _____ Day of the Week: Su M Tu W Th F Sa
Start Date: __/__/__ End Date: __/__/__ Start Time: _____ End Time: _____
Prep Needed: Yes No How often? _____

24c. Field/court Name: _____ Day of the Week: Su M Tu W Th F Sa
Start Date: __/__/__ End Date: __/__/__ Start Time: _____ End Time: _____
Prep Needed: Yes No How often? _____

24d. Field/court Name: _____ Day of the Week: Su M Tu W Th F Sa
Start Date: __/__/__ End Date: __/__/__ Start Time: _____ End Time: _____
Prep Needed: Yes No How often? _____

24e. Field/court Name: _____ Day of the Week: Su M Tu W Th F Sa
Start Date: __/__/__ End Date: __/__/__ Start Time: _____ End Time: _____
Prep Needed: Yes No How often? _____

24f. Field/court Name: _____ Day of the Week: Su M Tu W Th F Sa
Start Date: __/__/__ End Date: __/__/__ Start Time: _____ End Time: _____
Prep Needed: Yes No How often? _____

The Applicant agrees to indemnify, defend, and save harmless the City of Chandler, its Mayor and Council, appointed boards and commissions, officials, officers, employees, individually and collectively; from all losses, claims, suits, actions, payments and judgments, demands, expenses, attorney's fees, defense costs, or actions of any kind and nature resulting from personal injury to any person, including employees of the Applicant or any Subcontractor employed by the Applicant (including bodily injury and death) or damages to any property, arising or alleged to have arisen out of the negligent performance of the Applicant for permitted rental hereunder, except any such injury or damages arising out of the sole negligence of the City, its officers, agents or employees. IT IS THE INTENTION OF THE PARTIES to this application that the City of Chandler, its Mayor and Council, appointed boards and commissions, officials, officers, employees, individually and collectively, are to be indemnified against their own negligence unless and except their negligence is found to be the sole cause of the injury to the persons or damages to property.

As the Applicant, I hereby certify that the information I have provided on this form is complete and accurate to the best of my knowledge. I agree to abide by the terms set forth in this application and by the City of Chandler Athletic Field Usage Policy. I understand that failure to do so may lead to the cancellation of the permit, the denial of future permits, or other legal action by the City of Chandler.

Print Name of Applicant

Date

Signature of applicant