



MEMORANDUM **Planning Division – PZ Memo No. 15-108**

DATE: NOVEMBER 18, 2015

TO: PLANNING AND ZONING COMMISSION

THRU: JEFF KURTZ, PLANNING ADMINISTRATOR *JK*

FROM: KEVIN MAYO, PLANNING MANAGER *KM*

SUBJECT: MOTION TO CANCEL THE DECEMBER 2, 2015 PLANNING COMMISSION HEARING

RECOMMENDATION

Due to management of cases, Planning Staff is recommending cancellation of the December 2, 2015, Planning Commission hearing.

PROPOSED MOTION

Move to cancel the December 2, 2015, Planning Commission hearing as recommended by Planning Staff.