

DUE DATE: City privilege tax returns are due on the 20th of the month following the reporting period. A return must be submitted even if no taxes are due. A return is considered delinquent if not received by the last business day of the month. A business day is any day except Saturday, Sunday or a legal City holiday.
Postmarks are not evidence of timely filing.

PENALTIES:

1. Failure to File - A penalty of 5% of the tax due will be assessed for each month, or fraction thereof, elapsing between the delinquency date of the return and the date received.
2. Failure to Pay - A penalty of 10% of any unpaid tax will be assessed if the tax due is not paid on or before the delinquency date.
3. Total Penalty - Combined Failure to File and Failure to Pay penalties assessed will not exceed 25%.

INTEREST: Taxes unpaid after the delinquency date are assessed interest that cannot be waived. Beginning 10/01/05, the interest rate is the rate in effect for the Arizona Department of Revenue, and outstanding interest is compounded annually on January 1.

SCHEDULE A - DETAILS OF DEDUCTIONS: All deductions and exemptions used in computing City transaction privilege tax must be entered below. Detailed records supporting all deductions and exemptions claimed must be maintained. Failure to maintain supporting records may result in the disallowance of claimed amounts.
 Please note: Not all deductions are available for all business classifications.

SCHEDULE B - Credit Details: List credits to be used with this return. Documentation must be attached.

SCHEDULE C - Excess Tax Collected: List the excess tax collected by taxable activity.

NOTE: The line numbers at the top of each column below correspond with the line numbers listed on the front page.

SCHEDULE A Deduction Description	Ded. Code	Line 2				Line 3				Line 4			
		Business Class Code				Business Class Code				Business Class Code			
Discounts and Refunds	52												
Sales for Resale	54												
Out-of-State Sales	55												
Prescriptions / Prosthetics	58												
Gasoline & Use Fuel	59												
Retail Service Labor	63												
Tax Collected or Factored	64												
Qualifying Healthcare Sales	65												
Interstate Telecommunications	66												
Exempt Capital Equipment	73												
Freight-Out / Delivery	74												
Food Stamps / WIC	79												
Bad debts on which tax was paid	81												
Trade-In Allowances	82												
Other(explain)_____	75												
Other(explain)_____	75												

SALES TO U.S. GOVERNMENT														
50% of Retail	56													
100% of Manufacturing	57													

CONSTRUCTION CONTRACTING														
35% Standard Contracting	70													
Subcontracting Income	71													
Out-Of-City Contracting	62													
Total Deductions (copy totals to front)														

SCHEDULE B Credit Details (must attach documentation)														
1. Accounts Receivable Credit	B													
2. Speculative Builder Credit (For Taxes Paid By The Contractor)	B													
													Total Schedule B (copy total to front, line 11)	

SCHEDULE C Excess Tax Collected														
Excess Tax by taxable activity	C													
													Total Schedule C (copy total to front, line 7)	