



**Chandler • Arizona**  
Where Values Make The Difference

# Reclaim Water Service Conversion Process

Applicant	Discuss site and plan conversion requirements with City Staff Municipal Utilities Department: Jackson Kellso 480 782-3703 Transportation & Development: Daryl Racz 480 782-3336 Transportation & Development: Jason Richardson 480 782-3141
Applicant	Submit: Encroachment permit application County-approved irrigation plan and approved to construct permit Approved Maricopa County ATC permit Signed City of Chandler Application for the Use of Reclaimed Water
Transportation & Development Staff	Route reclaim agreement to MUD for processing
Municipal Utilities Staff	Approve Reclaim Agreement Send blank ADEQ Type Two Permit with attachments to user with signed agreement Send notice to Transportation & Development Department to issue encroachment permit
Transportation & Development Staff	Issue encroachment permit. Attach: Street cut approval if applicable Copy of COC Std. Detail No. C-404 Reclaim Turnout and Water Service Detail No.C-301 if applicable Approved County irrigation plans
Applicant	Pay permit fee \$97.00 + service line/tap inspection
Transportation & Development Staff	Possible reclaim buyin assessment for connection to reclaim water mains
Municipal Utilities Staff	Verify possession of Agreement, AOC, and County Type 2 Reclaim Permit
Municipal Utilities Staff	Cross connection test report and acceptance of reclaim system
Applicant	Upon acceptance of reclaim conversion, submit a request in writing to the Transportation & Development Department (Daryl Racz) for refund of applicable water impact fees on converted potable water meter(s)
Transportation & Development Staff	Refund applicable water impact fees to HOA or original permit applicant

Mailing Address:  
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**Transportation and Development Department**  
**Engineering Division**  
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Form No: UDM-162/Civil  
Rev: 9-29-11